

TENDER NOTICE


High Commission of India, Brunei Darussalam invites tender from packers & movers for packaging, transportation and unpacking of goods from High Commission of India and seven official residences to Diplomatic Enclave, Simpang 336-52, Jalan Kebangsaan. The residences can be done viewed after contacting High Commission at - Mr. Soundarya Kumar Jha, 2339947/2339685.

2. The quotations are to be sent in a sealed envelope which should be prominently super scribed as QUOTATIONS FOR PACKAGING, TRANSPORTATION AND UNPACKING FOR HCI, BRUNEI DARUSSALAM and addressed to "HOC, High Commission of India, Brunei Darussalam, "Baitussyifaa", Simpang 40-22, Jalan Sungai Akar Bandar Seri Begawan BC 3915".

Important Dates

Date of publishing tender (on website)	13.01.2023 (0900 hrs)
Date of publishing tender (in Borneo Bulletin)	14.01.2023
Last date for Bid submission	03.02.2023 (1700 hrs)
Date of Bid Opening	Will be intimated later

2. The Competent Authority reserves the right to reject any or all the bids without assigning any reason and the decision of the Competent Authority of the High Commission of India shall be final and binding.


(Alok Verma)
Head of Chancery

Introduction:

Quotations are invited from experienced and reputed service providing entities as per eligibility criteria given, for packaging, transportation and unpacking of goods from High Commission of India and seven official residences to Diplomatic Enclave, Simpang 336-52, Jalan Kebangsaan. The residences can be done viewed after contacting High Commission at – Mr. Soundarya Kumar Jha, 2339947/2339685.

You may conduct a pre-move survey at the addresses provided by High Commission for estimation of weight.

Eligibility Criteria:

The Contractor/Firm who submits quotation is required to have experience of at least 3 years in the above business and must be registered with the relevant Trade/Commercial Offices as is required under the local regulations for tax and other purposes.

Scope of Work:

- Packaging
- Transportation
- Unpackaging
- Garbage removal
- Insurance cover - to be decided in consultation with HCI
- Provide a combined quotation for all eight (08) addresses above

Payment:

An advance payment of not more than 30% will be made by High Commission of India on request of the selected bidder after submission of matching bank guarantee. The remaining 70% payment will be made after successful completion of job.

Other Terms & Conditions:

- i. The High Commission of India reserves the right to amend/withdraw any of the terms and conditions in the tender documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the High Commission of India in this regard shall be final and binding on all.
- ii. Quotation should have a validity of at least six months (180 days). All quotations would be opened by the authorized officers in the presence of representatives of the firms present at the time of opening of the tenders. The date, time and venue of opening of bids will be intimated to the companies.
- iii. The company shall provide an undertaking along with its quotation - **Annexure - B**
- iv. Submit proof of Registration of the company under relevant statutory regulations such as labour laws arms licenses etc. The certificates / licenses should be submitted with English translation.

Penalty:

If the assigned work is not found satisfactory an amount can be deducted from the final payment. The decision of Head of Chancery will be final in this respect.

UNDERTAKING

I/we Partner(s)/ Legal Attorney/
Proprietor(s)/ Accredited representative(s) of M/ssolemnly declare
that :

1. I/we am/are submitting tender for ----- against Tender Notice No.
----- dated -----.
2. I/we or our partners do not have any relative working in High Commission of India, Brunei Darussalam.
3. All information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.
4. My/our bid shall be valid for a period of _____ days from the last date fixed for the bid submission in accordance with the Bidding Documents and shall remain binding upon me/us and may be accepted at any time before the expiry of the period.
5. The Price-Bid submitted by me/us is "WITHOUT ANY CONDITION".
6. If any information or document submitted is found to be false/incorrect, (High Commission of India) may cancel my/our Tender.
7. I/we will not withdraw from doing the job after my/our bid is selected for the purpose.
8. I/we also declare that the Government of Brunei Darussalam or any other Government body has not issued any show-cause notice or declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
9. It is well understood that the workers provided by us will not have any direct employee employer relation with High Commission of India, Brunei Darussalam and hence, no worker so provided will claim any regularization of their services or enhancement in their wages from High Commission of India, Brunei Darussalam.
10. I/we also accept all the terms and conditions of this bidding document and undertake to abide by them;

(Signature of the Company with Seal)