

TENDER FOR SHIP CHANDELLING SERVICES

Bids are invited from ship-chandling agents for providing services and provisions to the Indian Naval/Coast Guard Ships visiting Brunei Darussalam for the period from **20 May 2024 to 19 May 2027**. The agencies are required to submit technical and financial bids in two separate sealed envelopes as per details furnished below:-

1. Particular of the Tender

- (a) Designation and address of the authority : Attache (Consular)
High Commission of India
Baitussyifaa, Simpang 40-22,
BC 3915, Jalan Sungai Akar,
Bandar Seri Begawan,
Brunei Darussalam
Tel +673 2343704
Email - cons.brunei@mea.gov.in
- (b) Tender No 02/2024
- (c) Last date and time of receiving tenders : **11 MAY 2024**
1700 hrs
- (d) Date and time of opening tenders : **13 MAY 2024**
1100 hrs

2. Description of tender:

- (a) Place of supply of services : Brunei Darussalam
- (b) Details of the Services : As per attached documents

3. Other Terms and Conditions

(a) The tender should be submitted as per enclosed Check List in sealed envelope duly marked as "**TENDER FOR SHIP CHANDELLING SERVICES**".

(b) Tender duly signed by tenderer must be addressed to Attache (Consular) and should be submitted at the address – Attache (Consular), High Commission of India, Baitussyifaa, Simpang 40-22, BC 3915, Jalan Sungai Akar, Bandar Seri Begawan, Brunei Darussalam by 1700 hrs on **11 MAY 2024**. The tenders received will be opened at 1100 hrs on **13 MAY 2024** at High Commission of India, Brunei Darussalam.

(c) Bids received after due date will not be considered. Financial bids of only those bidders who qualify in the technical bid evaluation would be considered for opening.

TECHNICAL CAPABILITY CRITERIA

1. The bidder must be a registered Company/firm/agency in Brunei Darussalam. If the company / agency is registered overseas then they must have local registered partner in Brunei Darussalam. The details of the company / agency to be submitted alongwith the company brochure.
2. Should be able to provide ship chandling services at all Ports in Brunei Darussalam.
3. Should have its own / arrange to provide Ship Chandling Services to Warships (includes Sail Ships, Warships, Submarines and Aircraft Carriers & helicopter on board the ships).
4. Should have its own / arrange to provide ship chandling equipment and preferably located at all the ports/in near vicinity. Provide details of stores and detachments, if any, located at various ports.
5. Should have own /arrange to provide transport required to be provided during the ship visit. The minimum transport required to be held is as under :-
 - (a) Cars - 08 Nos
 - (b) Vans (minimum 09 seater) - 08 Nos
 - (c) Mini Bus (20 seater) - 06 Nos
 - (d) Buses (40 Seater) - 12 Nos
6. Provide details of the countries to which ship chandling services being currently provided with details of number and type of ships handled.
7. Provide details on ship chandling assets held to provision Warships for more than one country at different /same port.
8. Should be able to sign contract with the Indian High Commission for providing the services being promised.
9. Financially capable to do advance payments for all arrangements including fuel and logistics etc. and subsequently raise the invoices for settlement with High Commission of India. Provide copies of last three years' financial reports including Profit and Loss Account, Balance Sheet, Tax Statements etc.
10. Must be registered with the Port Authorities in Brunei Darussalam and have good liaison with the Port Authorities, Royal Brunei Navy, Marine Department, Immigration Department and Ministry of Foreign Affairs to facilitate administrative arrangements. Proof of registrations to be provided.

11. Adequate and well trained manpower for providing ship chandling services. Provide proof of number of manpower held to handle minimum three ships at one time and the requisite training imparted to the manpower being employed by the company.

12. Capability to provide services for all types of sail ships, warships, submarines and Aircraft Carrier including Aircrafts / Helicopter / UAVs onboard ships.

13. Capability to provide security services/protection to the visiting ship/ships. Provide details of security manpower and equipment held.

14. In addition, the company/agency should also be able to provide under-mentioned additional services:-

(a) Medical assistance.

(b) Repairs of equipment onboard.

(c) Collection/dispatch of spare parts ex India from the Customs in Brunei Darussalam on behalf of the High Commission/Ship.

(d) Obtaining VISAs and clearances from customs to facilitate arrival/departure of personnel onboard.

(e) Administrative arrangements to organise receptions on board the ship.

15. Besides the above, additional services the company/agency can provide, from their side, will be given due consideration.

**SCOPE OF WORKS/SERVICES FOR THE TENDER INVITED FOR
PROVIDING SERVICES TO THE VISITING INDIAN NAVAL/COAST GUARD SHIPS TO
BRUNEI DARUSSALAM FOR THE PERIOD 20 MAY 2024 - 19 MAY 2027**

A number of Indian Naval/Coast Guard Ships keep on visiting Brunei Darussalam. The average stay of the ships is 04 days. Quotes should include all the charges involved in providing following services/items to the visiting ships: -

Ser No	Description	Est Qty	UOM	Rate in B \$	Remarks
1.	Agency Fees	01	Ship		
<u>Port Logistics</u>					
2.	Breasting Barges / Pantoons	01	Day		
3.	Fenders – Yokohama Type	01	Day		
4.	Garbage and Trash Bins Removal & Disposal	01	Service		
5.	Tug Port Provided (PT) - per Tug / per hrs	01	Service		
6.	Pilot (In & Out)	01	Service		
7.	Pilot Motor Launch (In/Out)	01	Service		
8.	Port Dues	01	Lot		
9.	Port Dues - Buoys & Light Dues	01	Lot		
10.	Wharfage	01	Day		
11.	Wharfage Cleaning	01	Service		
12.	Berthing and Unberthing	01	Service		
13.	Line handlers	01	Service		
14.	Forklift With Driver	01	Hour		
15.	Crane per hours	01	Hour		
16.	Gangways medium and large	01	Day		
17.	Fresh Water including associated charges if any	01	Ton		
18.	Connection & Disconnection of water	01	Service		
19.	Marine Charges	01	Service		
20.	Transportation of Marine equipment	01	Lot		
21.	Passenger Crews surcharge	01	Pers		
22.	Port Conservancy	01	Service		
<u>Sewage Removal and Disposal</u>					
23.	Pier Side and Anchorage Removal by Barge, Barge Capacity (Est)	01	Ton		
24.	Mobile Toilets inclusive of cleaning services	01	Nos		
25.	Oily Waste and aggregate water removal and disposal (Est)	01	Ton		

Ser No	Description	Est Qty	UOM	Rate B \$	in	Remarks
Communication/News Paper						
26.	Mobile hand phone with charger & accessories	01	Day			
27.	Pre-paid start up kit	01	Card			
28.	Pre-paid cards with airtime (IDD) (Local)	01	Card			
29.	IDD Telephone landline rental (Per line/day)	01	Day			
30.	Connection & Disconnection of IDD Telephone landline	01	Line			
31.	Internet connection (Modem required)	01	Service			
32.	Supply of News Paper	01	Nos			
Transportation						
33.	Car Sedan with Driver	01	Per Hour			
34.	Car SUV with Driver	01	Per Hour			
35.	9 PAX Van with Driver	01	Per Hour			
36.	Bus 20 PAX with Driver	01	Per Hour			
37.	Bus 40 PAX with driver	01	Per Hour			
38.	Transport out station charge	01	Per trip			
39.	Ferry Services	01	Day			
Miscellaneous						
40.	Security at Port	01	Day			Muara port have full time security service (24 x 7)
41.	Fresh Provision					As per requirement – General demand as listed
42.	Marine Gas Oil (LGHSD) By Barge / Tanker		Per Ton			Necessary fuel sample test certificate is required to be produced before embarking fuel onboard the ship.
43.	AVCAT		Per Ltr			Necessary fuel sample test certificate is required to be produced before embarking fuel onboard the ship.

Note:

1. **Port Logistics.** If ship chandler mention Rate as Port Charges / As per Bill etc, then Ship Chandler will also provide bill of Port / Supplier / Service provider alongwith their own bill. Ship Chandler will not charge additional service charges on these services.
2. **Fuel Supply.**
 - (a) Ship Chandler will provide bill of Fuel Supplier.
 - (b) Ship Chandler will also specify service charges including transportation charges of fuel.
 - (c) No additional charges will be entertained after finalization of contract.
3. High Commission of India will have right to accept/not accept the charges of fuel submitted by Ship Chandler during actual visit of Ship. In case price quoted by Ship Chandler seems high, High Commission of India will have right to ask quotations from other Fuel Suppliers with lower quotes and give order accordingly for the fuel.
4. Likewise, High Commission of India will have the right to accept / not accept the charges of provisions , water, transport, port logistics etc submitted by the Ship Chandler during actual visit of Ship. In case price quoted by Ship Chandler for the above seems excessive than the Market Rate, High Commission of India will have the right to ask quotations from other Suppliers / service providers / companies / wholesalers / retailers with lower quotes / open market and give order accordingly. In such cases, the appointed ship chandler would coordinate with the temporary contracted supplier for provisioning of the above items to the ship without any additional charges. The agency fee being charged by the Ship Chandler will include the above services.
5. In case, Royal Brunei Navy provides any of the services free of cost/on payment basis, Ship Chandler will neither charge those services nor charge any additional service charges for the services provided by Royal Brunei Navy on a gratis basis.
6. In case Port does not charge some of the services mentioned above, Ship Chandler will also not charge for those services.
7. In case visiting Ship requires additional service/provision which is not mentioned in above Scope of Works/list of provision, Ship Chandler will have to submit quotations for approval of High Commission.

8. The company to provide information about existing/proposed third party/business partners as per undermentioned format for all ports (credentials of your business partners will be verified for security reasons):-

Service Provided	Business partner	Website	Registration No & Copy of Registration to be enclosed	Address & Contact details	Remarks
Port handling					
Logistics					
Transport					
Supply of Provision					
Fuel					
Any other service					

9. **Confidentiality Clause.** Since the ship chandler will be in as position of critical / sensitive information regarding the ship & its company, the chosen ship chandler will have to sign a non-disclosure agreement with the High Commission of India to preserve the data / information being provided to the Ship Chandler for logistic support, not to be transmitted in any form to a third party at any point of time, without the explicit permission of High Commission of India.

10. Alongwith the invoice of ship chandling firm, the ship chandler will have to provide the original invoice from his supplier / port authorities/ agencies in respect of any services, if asked for by the High Commission of India to verify genuineness of the amount quoted / charged.

(Col. S. Praveen)
Defence Advisor

LIKELY LIST OF PROVISIONS OF INDIAN NAVAL SHIPS

<u>Ser No</u>	<u>Name of the Provision</u>	<u>UOM</u>	<u>Ser No</u>	<u>Name of the Provision</u>	<u>UOM</u>
1.	Potatoes	Kg	27	Ginger	Kg
2.	Onions	Kg	28	Drum Stick	Pkt
3.	Bread (white)	Pkt	29	Brinjal	Kg
4.	Fresh Milk in tetra pack	Pkt	30	Green Peas	Kg
5..	Butter	Pkt	31	Bitter gourd	Kg
6.	Ham	Kg	32	Grapes seedless fruit	Kg
7.	Burger buns	Pkt	33	Pears china	Kg
8.	Paneer	Kg	34	Golden Red Apple	Kg
9.	Spring onions	Kg	35	Kiwi fruit	Kg
10.	Red capsicums	Kg	36	Lemon	Kg
11.	Spinach	Kg	37	Plums	Kg
12.	Red cabbage	Kg	38	Mushroom button	Kg
13.	Yellow capsicum	Kg	39	Fruit Assorted (non-citrus)	Kg
14.	Coriander leaves	Kg	40	Fruit Assorted (Citrus)	Kg
15.	Mint leaves	Kg	41	Eggs	Tray
16.	Cucumber	Kg	42	Chicken whole	Kg
17.	Cauliflower	Kg	43	Fish	Kg
18.	Bell pepper green	Kg	44	Mutton	Kg
19.	French beans	Kg	45	Bacon smoked sliced streaky	Kg
20.	Lady's finger	Kg	46	Chicken legs whole	Kg
21.	Tomatoes ripe	Kg	47	Corn kernel	Kg
22.	White cabbage	Kg	48	Pears DF	Kg
23.	Green Chilly	Kg	49	Chicken Sausages	Kg
24.	Curry leaves	Kg	50	Chicken blast frozen	Kg
25.	Table celery	Kg	51	Garlic	Kg
26.	Carrot	Kg	52	Fruit Juice	500 ml
			53	Ice Cream	500 gm pkt

BID EVALUATION CRITERIA

1. Bids to be submitted by locally registered company/agency only. If the company / agency is registered overseas then they must have local registered partner in Brunei Darussalam. The details of the company / agency to be submitted alongwith the company brochure.
2. The bids are to be submitted separately for technical and financial parts in two separate sealed envelopes to the Attache (Consular), High Commission of India, Brunei Darussalam.
3. All bids should be accompanied by a refundable deposit of **B\$ 2000.00** by Demand Draft / Cheque drawn in favour of High Commission of India, Brunei Darussalam. (The deposit will be refunded within fifteen working days of opening of financial bid).
4. The bids will be opened in two stages. First the technical bids will be opened and thereafter the financial bids of the bidders who qualify in the technical bid will be opened. The financial bid of the bidders not qualified in the technical bid evaluation will be returned unopened.
5. The technical capability is given separately. The Bidder Company must qualify in the technical bid to be eligible for opening the financial bid.
6. The bid contract will be awarded to the lowest bidder on the basis of the financial bid. In case of a tie, the preference will be given to the agency with more experience and capability to provide additional services.
7. The last date for submission of the bids will be **11 MAY 2024**.
8. The technical bid will be opened on **13 MAY 2024** and financial bid will be opened later. Participating agencies can send their authorized representative to be present during the opening of both technical and financial bids.

(Col. S. Praveen)
Defence Advisor

